** LETTER-OF-INTENT**

It is the intent of the Utah Division of Emergency Management (DEM) to have individuals credentialed to be deployable as Agents of the State, both intrastate and interstate, as members of an All-Hazards Incident Management Team (AH-IMT).

By being accepted to attend the AH-IMT course and signing this Letter-of-Intent I acknowledge the following: (fill in the name of the course)

* I have the support of my Employing/Sponsoring Agency to be part of and participate with an AH-IMT Team.
* After completing this AH-IMT course I will have a Position Task Book initiated for this position and complete the tasks within a three year period (extensions can be requested).
* I will become affiliated with a city, county, or regional type 4 or 3 team, prior to taking the course.

Please see [*Utah Interstate/Intrastate Incident Management Team Qualification (UT-IIIMTQS) Guide*](http://dem.utah.gov/wp-content/uploads/sites/18/2015/02/Utah-InterstateIncidentManagementTeamQualGuide-Final.pdf) (05/2016) for all of the credentialing requirements. This document is located at: http://dem.utah.gov/training-and-exercise/ahimt/.

If deployed as an Agent of the State through an interstate Emergency Management Assistance Compact (EMAC) request, the following will be covered:

* Worker’s Comp
* Pay
* Travel reimbursement

For intrastate deployment, if you are a member of an AH-IMT with a current memorandum of understanding with DEM, the following will be covered:

* Worker’s Comp
* Pay
* Travel reimbursement

Applicant’s Name (printed)

Applicant’s Signature

Date

Email Address

Phone Number

Employing/Sponsoring Agency

Authorized Signature

Name Printed

AH-IMT Name or Region

Signature Team Coordinator or Region QRC member

Name Printed

This Letter-of-Intent shall be submitted to DEM 30 days prior to the scheduled first day of the training course at: tedwoolley@utah.gov (2/16)