**DRAFT EXAMPLE**

**LOCAL “STATE OF EMERGENCY” OR “EMERGENCY DECLARATION”**

**The following is a sample of the language that should be retyped onto the jurisdiction’s official letterhead before submitting. Language should be changed to accurately describe current incident.**

**\*\*\*\*\*\*\*\*\*\*\*\***

**WHEREAS**, \_\_\_\_\_\_\_\_ County (or city/town) has suffered from a \_\_\_\_\_\_\_\_\_ (i.e. flood, earthquake, severe storm, etc.) that occurred on \_\_\_\_\_\_\_\_\_ (include date(s) and time).

**WHEREAS**, extensive damage was caused to public and private property, roads, bridges, homes, businesses, utilities, and other public and private facilities; and

**WHEREAS**, emergency response operations continue throughout the county and are severely straining all responding agencies and the emergency operations plan is in effect; and

**WHEREAS**, the cost and magnitude of responding to and recovering from the impact of this event is far in excess of the county’s (or city’s/town’s) available resources;

**WHEREAS**, these conditions do create a “State of Emergency” according to local and state statutes;

**NOW THEREFORE**, the Chair of the \_\_\_\_\_\_\_\_ County Commissioners (or the Mayor of \_\_\_\_\_) has declared a state of emergency on the behalf of \_\_\_\_\_\_\_\_\_ County (or city/town), and will execute for and on behalf of \_\_\_\_\_\_\_\_\_ County (or city/town), the expenditure of emergency funds from all available sources, the invoking of mutual aid agreements, and the requesting assistance from the State.

Dated this day of \_\_\_\_\_\_\_\_\_\_\_. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chief Elected Official

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_