

# 2015 State Homeland Security Program (SHSP)

Changes, Reminders & Other Requirements  
URCC – September 1, 2015

# 2015 SHSP Changes

- 36 Month Period of Performance
  - 9/1/2015 – 8/31/2018
  - Extra 12 months to incur expenses, service contracts, & maintenance agreements
- Programmatic Changes:
  - Risk Assessment to be completed by recipients alongside application
  - Monthly regional expenditure report updates – via email

# EHP Review Requirements

## “Environmental Planning and Historic Preservation”

- Required when...
  - Any installation or is required, inside or outside
  - Required for installation in ALL buildings, not just historical sites
  - Exercises/Trainings that include a fire, chemical, or explosive scenario at a non-approved facility
- \*Review **MUST** be completed before any work on project is initiated\*
- Water/Aircraft waivers required for purchase of boats and UAVs

# EHP Triggers

- Any new construction or modification/enhancement to an existing structure
  - Includes installments of authorized equipment/security features
  - Includes any equipment to be used in a fixed location
- Common Projects that Trigger a review:
  - Non-portable generators
  - Closed-Caption Camera System install
  - Communications towers
  - Antennas
  - Repeaters
  - Fencing/barrier projects
- Mobile/portable equipment is exempt from review
- Any questions? Look for “Environmental Planning and Historic Preservation (EHP)” listed in the FEMA Grant Programs column in the AEL. If it's there, this item requires a review!

# EHP on the AEL

AEL / SEL Number	Title	Description	FEMA Grant Programs
04MD-01-IRED	<a href="#">Camera, Infrared (IR)</a>	Infrared (IR) a. Thermal b. Forward Looking Infrared Radiation (FLIR), and/orc. Infrared detection	<a href="#">Environmental Planning and Historic Preservation (EHP)</a> , <a href="#">Emergency Management Performance Grants (EMPG)</a> , <a href="#">Homeland Security Grant Program (HSGP)</a> , <a href="#">Operation Stonegarden (OPSG)</a> , <a href="#">Port Security Grant Program (PSGP)</a> , <a href="#">State Homeland Security Program (SHSP)</a> , <a href="#">Tribal Homeland Security Grant Program (THSGP)</a> , <a href="#">Urban Areas Security Initiative Program (UASI)</a>

# Required Elements – EHP Review

- Detailed scope of work
- Address of work site
- Site pictures, aerial images if available (Google Maps)
- Land use (past, present, proposed)
  - Was ground disturbed by construction previously?
  - Will ground disturbance be required as a part of the project?
- Plans, drawings, blueprints, and year built (for building modifications)
- Topographic, wetlands, and Flood Insurance Rate Maps (FIRM) recommended

# EHP – What to Expect

- Timeline
  - Receive confirmation of submission via email < 48 hours
  - Receive project ID number or request for additional information within 5 to 10 business days
  - Initial compliance review completed < 30 days
  - (expect a two week timeline for most reviews)
- Any questions – please contact Sam!

# Additional Requirements & Reminders

- Weapons, weapons accessories, and ammunition are not allowable expenses under any category
- No comingling or supplanting of funds may occur
- Training, travel, and exercise costs require pre-approval
- Changes in budget categories and line items require prior approval
  - Please keep in mind only 10% (cumulatively) of the total award may be reallocated before Federal approval is required
- LETPA expenditures must have a direct nexus to terrorism interdiction and disruption



# Reimbursement Requirements & Reminders

- Meetings and trainings reimbursements need to include an agenda
- Reimbursements for exercise costs need to include an After Action Report
- All 85-21 reimbursement request forms need to be signed, dated, and submitted with a Typed Resource Report
- 85-21 Reimbursement Request forms and Typed Resource Reports can be found at [dem.utah.gov](http://dem.utah.gov)

Samantha Falde  
Homeland Security Grant Program  
Manager

[sfalde@utah.gov](mailto:sfalde@utah.gov)

(801) 538-3004 OR (385) 232-1174